



Pratsahan Puraskar Application Form

(Accredited Institutes must forward the application of the candidate under their Seal and Signature so as to reach NIELIT office within 45 days of declaration of the result. Applications received after due date shall be summarily rejected & NIELIT shall not be responsible for any postal delays)

Affix Passport size Photograph attested by the Accredited Institute

Category: [Female] [SC] [ST] [Person with Disability] (Please strikeout whichever is not applicable)

Documents to be attached: Self-Attested copies of a) Registration Proof b) Mark Sheet c) Income Certificate issued by SDM/Tehsildar d) Person with Disability Certificate (for PwD candidates only) e) Caste Certificate (for SC/ST Candidates Only) must be attached, otherwise the form shall be treated as incomplete and will be summarily rejected.

1. Name of the Candidate (As in the Registration Identity Card issued by NIELIT, in Capital Letters, Leave one blank space between words)

Grid for Name of the Candidate

2. Registration No (NIELIT/DOEACC) [ ] [ ] [ ] [ ] [ ] [ ] Valid till: [ ] [ ] [ ] [ ] [ ] [ ] Level: [ ]

3. Parents/Guardian Name (whose Income Certificate is enclosed and the name & relation is also recorded during Registration)

Grid for Parents/Guardian Name

4. Mailing Address:

Grid for Mailing Address and Pin Code

E-mail ID:

Mobile Number: +91 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

5. Gross Annual Income: (of concerned as per Sl.No.3 above during the preceding financial year from all sources should not exceed Rs.2,50,000/-)

Amount: Rs. [ ] [ ] [ ] [ ] [ ] [ ] Financial Year: [ ] [ ] [ ] [ ] [ ] [ ] - [ ] [ ] [ ] [ ] [ ] [ ]

Certificate No. \_\_\_\_\_ Dated: \_\_\_\_\_ (Attach certificate issued by District Magistrate of the District where you reside)

6. (a) Accr No: ACCR- \_\_\_\_\_ Date of Admission: \_\_\_\_\_ (b) Name of the Institute: \_\_\_\_\_ (c) Paper/Module Cleared:

Table with 5 columns: Sl.No, Paper/Module Code, Month & Year of Exam, No. of Attempts, Amount Claimed

Original Seal of Institute

Certified that all the information provided here is true & correct and I shall be responsible for any discrepancy.

Authorised Signatory

(Without the Seal and Authorised Signature of the Accredited Institute, the application will be summarily rejected)

7. SC/ST/OBC/PwD: Certificate No. \_\_\_\_\_ Dated: \_\_\_\_\_ (Enclose self certified Certificate issued by Competent Authority)

8. Aadhaar linked Bank details of the Candidate:

Fields for Aadhaar No, Name of the Bank, Branch Name, Account No, IFSC Code

I \_\_\_\_\_ S/o/D/o/W/o \_\_\_\_\_ hereby declare that the above information is true and correct to the best of my knowledge & belief. I shall be responsible for any discrepancy found later and NIELIT shall have the right to recover the amount of Pratsahan Puraskar at any point of time, besides taking any other action against me as per law/ and it deemed fit.

Place: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_\_\_ [Signature of the Candidate] (Mandatory) [Signature of Parents/Guardian] (In-case the candidate is below 18 years of age)

**Protsahan Puraskar Scheme (erstwhile Scholarship Scheme) for SC/ST/PwD and Female students pursuing NIELIT (Formerly DOEACC Society) O/A/B/C Level Courses w.e.f January, 2019 Examinations**

The Society has introduced a Protsahan Puraskar Scheme (erstwhile Scholarship Scheme) for SC/ST/PwD and Female students pursuing NIELIT (DOEACC) O/A/B/C level Courses w.e.f. January, 2019 Examinations.

**Eligibility**

- i) The Scheme will be applicable to SC/ST/PwD and Female candidates those are pursuing O/A/B/C level Courses of the NIELIT (DOEACC) as a full time course through an institute authorised to conduct the DOEACC accredited courses.
- ii) Candidates shall have to clear the papers in the first attempt and complete the courses in number of attempts given in subsequent paragraphs.
- iii) Income of the parents of the student from all sources shall not be more than Rs.2.50 Lakh per annum.

**Submission of Applications for Protsahan Puraskar**

A candidate has to apply for the Protsahan Puraskar along with the following:-

- i) Proof of registration/up-gradation
- ii) Proof of passing the examination of relevant level
- iii) Proof of pursuing O/A/B/C level as a full time course
- iv) Proof of income

**Amount of Protsahan Puraskar**

The amount of Protsahan Puraskar shall be four times the examination fee paid per module paper i.e. Rs.500/- \*\*\* as at present or in other words Rs.2,000/- \*\*\*per module. Course-wise amount of Protsahan Puraskar and the number of installments

is as under:-

Level	Duration	Total amount of Protsahan Puraskar (in Rs)	1st instalment (in Rs)	2nd instalment (in Rs)	3 <sup>rd</sup> instalment (in Rs)	4th instalment (in Rs)
O	1 year	12,000/-	6,000/-	6,000/-		
A/1 <sup>st</sup> part of B level	1 year	30,000/-	9,000/-	9,000/-	12,000/-	
B	2 years (after 'A' level/1 <sup>st</sup> part of 'B')	45,000/-	9,000/-	9,000/-	9,000/-	18,000/-
C***	1½ years	36,000/-	12,000/-	12,000/-	12,000/-	

\*\*\* The rate has been revised w.e.f July, 2019 examination

\*\*\* Total 12 papers w.e.f. 4<sup>th</sup> revised syllabus w.e.f. July, 2011 Exams

**'O' Level**

At 'O' Level, a candidate should have completed that course within next two consecutive examinations after registration. On successful clearance of first two papers, a candidate shall be reimbursed Rs.6,000/- and balance Rs.6,000/- shall be paid on successful completion of the balance papers in the subsequent examination.

**'A' level or Part I of Level**

At 'A' level or part I of 'B' level, a candidate shall have to complete the entire course in three examinations commencing from the examination stated in the registration allotment letter. Amount of Protsahan Puraskar shall be paid in two installments as stated above. First installments on clearing three papers, second installment on clearing next three papers and balance on successful completion of the course.

## **'B' Level**

At 'B' level for the remaining papers, candidates shall have to complete the balance 15 papers after clearing 10 papers of 'A' level in four consecutive attempts and shall be paid Protsahan Puraskar in four installments'. First, Second and third installments on clearing five papers in each attempt and balance in the fourth instalment on successful completion of the course.

## **'C' Level**

At 'C' Level, a candidate has to complete the entire course in three examinations and shall be paid Protsahan Puraskar in three installments. Each instalment shall be paid on clearing six papers each attempt.

It may be noted that if at any point of time, any of the above criteria is violated, the Protsahan Puraskar shall be rendered void and further installments of Protsahan Puraskar shall not be paid.

### **Q1. Who is eligible for Protsahan Puraskar?**

A) Any SC/ST/PwD or Female candidates who are pursuing NIELIT (DOEACC) O/A/B/C level courses through an institute authorized to conduct NIELIT (DOEACC) accredited course are eligible for NIELIT (DOEACC) Protsahan Puraskar, Subject to the following:

- i) Income of the family of the student from all sources should not be more than Two lakh Fifty thousand per annum.
- ii) Candidate shall have to clear all the papers of his/her level in the first attempt itself.

### **Q2. What is the amount of Protsahan Puraskar?**

A. The amount of Protsahan Puraskar is Rs.3,000/- \*\*\* per module. Course-wise amount of Protsahan Puraskar and the number of installments is as under:-

Level	Duration	Total amount of Protsahan Puraskar (in Rs)	1 <sup>st</sup> instalment (in Rs)	2 <sup>nd</sup> instalment (in Rs)	3 <sup>rd</sup> instalment (in Rs)	4 <sup>th</sup> Instalment (in Rs)
'O' Level ( 4 modules)	1 year	12,000/-	6,000/-	6,000/-		
'A' level ( 10 modules/ papers) or 1 <sup>st</sup> Part of 'B' level-(through direct admission to B level)	1 year	30,000/-	9,000/-	9,000/-	12,000/-	
• 'A' level or 1st part of 'B' level after 'O' level	1 year	21,000/-	9,000/-	12,000/-		
B Level	2 years (after 'A' level/1 <sup>st</sup> part of 'B' level)	45,000/-	9,000/-	9,000/-	9,000/-	18,000/-
C***	1½ years	36,000/-	12,000/-	12,000/-	12,000/-	

**\*\*\* the rate has been revised w.e.f July,2019 examination**

**\*\*\* Total 12 papers w.e.f. Third revised syllabus of C level July, 2011 Exams**

- This amount is Rs.9,000/- less than the amount of Rs.30,000/- for 'A' level, as the candidate in this case is assumed to have already availed the Protsahan Puraskar at 'O' level. The amount of each instalment may vary depending upon the no. of modules/papers cleared in each Examination.

### **Q3. How shall the Protsahan Puraskar be released to the students?**

#### **A. O' level :-**

At 'O' level, a candidate should have completed that course within next two consecutive examinations after registration. On successful clearance of first two papers, a candidate shall be reimbursed Rs.4,000/- and balance Rs.4,000/- shall be paid on successful completion of the balance papers in the subsequent examination.

#### **'A' level or (part 1 of 'B' level):**

At 'A' level or part I of 'B' level, a candidate shall have to complete the entire course in three examinations commencing from the examination stated in the registration allotment letter. Amount of Protsahan Puraskar shall be paid in two installments as stated above. First instalment on clearing three papers, second instalment on clearing next three papers and balance on successful completion of the course.

- i) This amount is Rs.6000/- less than the amount of Rs.20000/- for 'A' level, as the candidate in the case is assumed to have already availed the Protsahan Puraskar at 'O' level. The amount of each instalment may vary depending upon the no. of modules/papers cleared in each Examination.

#### **'B' Level :**

At 'B' level for the remaining papers, a candidate shall have to complete the balance 15 papers after clearing 10 papers of 'A' level in four consecutive attempts and shall be paid Protsahan Puraskar in four installments. First, Second and third installments on clearing five papers in each attempt and balance in the fourth installments on successful completion of the course.

#### **'C' Level :-**

At 'C' level, a candidate has to complete the entire course in three examinations and shall be paid Protsahan Puraskar in three installments. Each instalment shall be paid on clearing four papers in each attempt.

### **Q4. What if I fail in a paper in between?**

A. If you fail in one paper in between, the Protsahan Puraskar scheme shall discontinue with immediate effect.

### **Q5. Which documents are to be submitted while applying for Protsahan Puraskar?**

A. Following documents are to be submitted while applying for Protsahan Puraskar:-

- Application in the Prescribed Performa, Which can be downloaded from the website [www.nielit.gov.in](http://www.nielit.gov.in).
- Proof of Registration /Up-gradation of Registration i.e., copy of Registration allocation letter/Up-gradation of level letter or copy of the students identity card issued by the Society.
- Proof of Caste certificate/Person with Disability.
- Proof of pursuing O/A/B/C level through NIELIT(formerly DOEACC Society) approved institute with endorsement by the institute in application form (serial Number 9(a),9(b),9(c),9(d), & 9(e) )
- Proof of passing the modules of the relevant level; copy of marks list or print out of result from website.
- Proof of income of parents/spouse/guardian

### **Q6. When and how to apply?**

A. A candidate should apply to executive Director, NIELIT (formerly DOEACC SOCIETY) within 45 days of declaration of result of the relevant level through NIELIT (formerly DOEACC) approved institute where the candidate has undergone/is undergoing training.

**Q7. Where do they have to go for obtaining income certificate?**

A. One has to go to the office of Sub-divisional Magistrate (SDM)/Block Development officer (BDO) in whose jurisdiction one residence.

**Q7.1 what documents is submitted as a proof of income of parents/spouse?**

A. Income certificate issued by the Sub-divisional magistrate/Circle Officer/Block Development officer in whose jurisdiction one resides shall be a valid document as a proof of income of parents through all sources.

**Q7.2 Which papers/documents/fee one has to carry while going for obtaining income certificate from SDM/BDO?**

A. Following documents are to be carried while going for obtaining income certificate from SDM/BDO

- i) Application on a plain paper
- ii) Copy of Ration Card
- iii) Affidavit regarding residence occupation, property owned and income

**Q7.3 What will be the criteria for issue of income certificate?**

A. Local enquiry is conducted through the staff of the office of SDM/BDO to verify the particulars mention in the application and affidavit. The certificate is issued after the receipt of the report.

**Q7.4 How much time is taken by the authority to issue income certificate?**

A. It should be issued normally within 21 days

**Q 8. What is Person with Disability Certificate and from where to obtain it?**

A. Person with Disability identity card is issued by sub-Divisional Magistrate to handicapped persons. Who are orthopedically handicapped, mentally handicapped or are blind or deaf or dumb.

Recorded minimum disability for issue of certificate is as follows:-

Physically (orthopedically)	40%
Deaf	90%
Dumb	100%
Blindness	90%

**Q 8.1 Where do I have to go and during which hours for obtaining the Person with Disability Certificates?**

A. To the office of Sub-Divisional Magistrate in whose jurisdiction you reside during working hours on any working day.

**Q 8.2 Which papers/documents/fees, do I take with me for obtaining Person with Disability Certificate?**

A. Following is the list of documents/papers you should take along with you to obtain Person with Disability Certificate:

- Filled in application form
- Attested photo copy of the first three pages of ration card showing proof of three years of residence.
- Attested photo copy of medical certificate in respect of disability from authorised hospital, e.g., All India Institute of Medical Sciences, Lok Nayak Jai Prakash Hospital, Hindu Rao Hospital, Safdarjung Hospital, Guru Teg Bahadur Hospital, Ram Manohar Lohia. Hospital, Institute of Human Behaviour and Allied Sciences in Delhi.
- Two passport size photographs one photograph should be attested from Gazetted officer. Ration card is required at the time of submission of application form.
- Identity card shall be given to the applicant only after getting his/her signatures on the card.

**Q 8.3 What will be the criteria used while deciding my case for the issue of Person with Disability Certificate?**

A. After receiving the application form, attested medical certificate and a copy of the Ration Card with a photograph of applicant, an Identity card is issued to the applicant.

**Q 8.4 When will I get a response for obtaining my Person with Disability Certificate?**

A. You should be getting a response normally within 21 days.

**Instructions for filling up the Applications form for Protsahan Puraskar Scheme (erstwhile Scholarship Scheme) to SC/ST/PwD and Female Students pursuing O/A/B/C Levels Course**

(Application must be received in the office of the society within 45 days of declaration of result. Candidates are advised to carefully read, understand and follow the instructions before filling up the form)

How to fill in the form: (Fill in the form in block letters with one alphabet in one box leaving a box blank between the words.)

- Item no. 1. Write your name as mentioned in your Registration allocation cum Identity Card issued by NIELIT (Formerly DOEACC SOCIETY) at the time of registration.
- Item no. 2. Write the registration number, validity of course and level as mentioned in your Registration allocation cum Identity Card issued by NIELIT (Formerly DOEACC SOCIETY) at the time of registration.
- Item no. 3. Write the name of your father/mother/guardian/husband whose Income Certificate is enclosed and the name & relation is also recorded during registration.
- Item no. 4. Write the mailing address including contact no. at which future correspondence be made regarding Protsahan Puraskar. Filling up your Email ID is mandatory as all the future correspondence will be made through email only.
- Item no.5. Write the total annual income of parents/Self/Spouse from all sources legibly and neatly attach income certificate issued by the District Magistrate of the District where you reside. In case the gross annual income for the preceding financial year of parents/self/spouse exceeds Rs. Two Lakh and Fifty Thousand, the candidate will not be eligible for the Protsahan Puraskar.
- Item no. 6(a) Write the Accreditation No. of the Institute along with date of admission.
- Item no. 6(b) Write name of the institute.
- Item no. 6(c) Write the module of the paper(s), month & year of exam in the table given in the form.
- Item no. 7 Write your Caste/PwD Certificate no. and the date on which the same got issued.
- Item no. 8 Mention your Aadhaar no. and Bank A/c details. A candidate must keep in mind that since the Protsahan Puraskar scheme (erstwhile Scholarship Scheme) is DBT based, Aadhaar no. is mandatory.